



7 March 2018

Dear Parents/Carers

Jazz Orchestra at Cox Green Village Fayre – Saturday 12 May 2018

The Cox Green Jazz Orchestra has been invited to play at the Cox Green Village Fayre, Brill Green, Cox Green Lane, Cox Green, on Saturday 12 May 2018, from 11.30am to 2.00pm. We ask that students make their own travel arrangements to and from the venue.

There is no obligation for Year 11 students to attend as we understand some of you will be focusing on your upcoming exams.

We will be using emergency contact details supplied on your child's 2017/18 OA4 Form (Off-Site Activities Form). Please ensure this has been completed and returned to school otherwise your child will not be allowed on this trip.

Please complete the permission slip below and return to Mr McDonough in the Music Department, by Monday 26 March 2018. Failure to return this slip will result in your child not being able to attend.

If you would like any further information about this event, please do not hesitate to contact me via the main office on 01628 629415, or by email on enquiries@coxgreen.com.

Yours sincerely

Mr T McDonough
Learning Leader: Music

Please note:

- *Places on all trips are subject to the school Behaviour Policy. Any student who receives an internal or fixed term external exclusion will have their place withdrawn from the trip and no refund will be made unless the place can be re-sold. In addition, if the school assesses that the attendance on a trip is a Health and Safety risk to the student or to others, a place will not be allocated to that student or a place will be withdrawn and there will be no refund made unless the place can be re-sold.*
- *Should your child be unable to attend a trip due to medical reasons, we will require a Medical Certificate to apply for an insurance claim.*
- *If the trip is cancelled due to uncontrollable circumstances i.e. weather, Foreign/Home Office guidance, the refunding of costs will be subject to insurance cover.*

PERMISSION SLIP

Jazz Orchestra at Cox Green Village Fayre – Saturday 12 May 2018

Student Name: _____ Form: _____

- I give consent for my child to attend the **Jazz Orchestra at Cox Green Village Fayre** event
- I will arrange drop off and collection of my child accordingly
- My child's 2017/18 Offsite Activity Form (OA4) has been returned to school and is up to date

Signed (Parent/Carer): _____ Date: _____

Print Name: _____

Please return your permission slip to Mr McDonough in the Music Department, by Monday 26 March 2018.

Failure to return this permission slip, will result in your child not being able to attend this trip.