



25 June 2018

Dear Parents/Carers

Spanish Language Immersion Trip – Friday 1 – Tuesday 5 March 2019

(Current Year 9 students who will be Year 10 at the time of the trip)

I am delighted to inform you that the Languages Department have organised a trip to Spain for our upcoming Year 10 GCSE Spanish students, from Friday 1 – Tuesday 5 March 2019. We will stay at the Arbolar Centre in Murcia in the south east of Spain where students will take part in an exclusive Spanish language immersion experience.

The trip will not only give you a fantastic opportunity to immerse yourself in Spanish culture, but it will also enable you to converse with native Spanish speakers. All activities will be led in Spanish enabling you to learn an extended level of vocabulary and learn new skills. Students who attend this trip return to their Spanish lessons with a heightened level of confidence and understanding of the language, as well as some wonderful memories!

The trip is open to all GCSE Spanish students currently in Year 9 (who will be Year 10 at the time of the trip). Whilst in Spain students will be able to participate in activities such as:-

Spanish Cooking Workshop	Learning specific food vocabulary
Water and Beach sports	Learn how to do a water sport
A trip to Cartagena with a guided tour of the Museum & Roman Theatre and church and gardens	Picnic and quiz and shopping time
Salsa dancing	Learn to Salsa
Visit the local market in Los Alcázares	Market mission and quiz
Olympic beach games	Play traditional beach games

(final itinerary to be confirmed)

The total cost of this trip is **£550**, which includes the students' coach transfers, return flights from UK airport, accommodation, and all planned activities and sites we will be visiting. Food will be provided on a full board basis, which includes breakfast, lunch and evening dinner (the first included meal will be dinner on day one, and the last will be lunch on the final day). We will be departing from school early on the Friday morning and returning to school late on the Tuesday. Flight times are to be confirmed. All students attending this trip will require a valid passport and EHIC (European Health Insurance Card) to be able to travel.

There are **30 places available** on this trip and they will be allocated on a first come first served basis (on payment of deposit via sQuid), with class behaviour taken into consideration. If you would like your child to go on this trip, there is a **non-refundable deposit of £150**, to be paid using our on-line e-payment system, with your existing sQuid account, through the new sQuid portal (<https://portal.squidcard.com/>). You will be able to do this **from 6pm on Sunday 15 July 2018** (closing date is **10pm Wednesday 18 July 2018**). Please return the attached permission slip to the Finance Office once payment is made. For your information, the remaining payment dates are listed below. Please note that all payments can be made at any time but each one **must** be paid by the date stated:

Payment Required	To Be Paid By
£150 deposit (non-refundable)	18 July 2018
£100	27 August 2018
£100	27 September 2018
£100	27 October 2018
£100	27 November 2018

Please note that due to the nature of this trip, we are unable to refund the cost of the trip, if your child is unable to go.

If you are unsuccessful in obtaining a place for your child, and would like to be added to the reserve list, please email to enquiries@coxgreen.com, for the attention of the Trip Administrator, requesting this.

For this trip, emergency contact details will be used from your child's OA4 (off-site activity) form. The 2018/19 OA4 form will be issued at the beginning of July and this must be completed and returned by Monday 16 July 2018, otherwise your child will not be able to attend this trip.

If you would like any further information about this particular trip, please do not hesitate to contact either myself or Mrs Feetham, Trip Administrator, via the main office or by email to enquiries@coxgreen.com.

Yours sincerely



Ms H Stevenson
Learning Leader: Languages

Please note:

- *Places on all trips are subject to the school Behaviour Policy. Any student who receives an internal or fixed term external exclusion will have their place withdrawn from the trip and no refund will be made unless the place can be re-sold. In addition, if the school assesses that the attendance on a trip is a Health and Safety risk to the student or to others, a place will not be allocated to that student or a place will be withdrawn and there will be no refund made unless the place can be re-sold.*
- *Should your child be unable to attend a trip due to medical reasons, we will require a Medical Certificate to apply for an insurance claim.*
- *If the trip is cancelled due to uncontrollable circumstances i.e. weather, Foreign/Home Office guidance, the refunding of costs will be subject to insurance cover.*
- *If your child is, or has ever been in receipt of free school meals, then you may be eligible for assistance with the costs of this trip, from the school's Pupil Premium funding. To make a request for assistance please contact the Finance Office via email: finance@coxgreen.com or in writing to the school; including your child's name and form, stating that they are, or have been in receipt of free school meals. The Pupil Premium funding is to be used for educational purposes only.*
- *Please note that Pupil Premium support for this trip is limited to 10% of the total cost of the trip and all requests should be made by 12 noon on Wednesday 4 July 2018.*
- *This trip is run via travel company: Voyager School Travel.
To enable your child to attend the trip, we will be sharing your child's personal data with the travel company and any partners of the travel company that are required for the running of the contract (e.g. airlines, hotels, etc.).*
- *Payments are to be made by the dates specified. Late or non-payment may result in your child's place being withdrawn from the trip. If you choose to withdraw your child for reasons not stated above, any costs attributed to date, must still be made.*
- *This is an optional trip and is not essential to the curriculum or completion of the syllabus being studied.*

PERMISSION SLIP

Spanish Language Immersion Trip – Friday 1 – Tuesday 5 March 2019

(Current Year 9 students who will be Year 10 at the time of the trip)

Student Name: _____

Form: _____

- I would like my child to attend the Spanish Language Immersion Trip – Friday 1 – Tuesday 5 March 2019
- I have paid £150 deposit (*non-refundable*) via my child's sQuid account
- I note the remaining payment amounts, and dates they are to be paid by
- My child has a valid passport and EHIC to be able to travel on these dates
- Once received, I will complete and return my child's 2018/19 OA4 form by Monday 16 July 2018

Signed (Parent/Carer): _____ Date: _____

Print Name: _____

Please return your permission slip to the Finance Office by Thursday 19 July 2018.

Failure to return this permission slip, may result in your child not being able to attend this trip.