



13 June 2018

Dear Parents/Carers

Year 12 Business Studies Trip to Thorpe Park – Wednesday 11 July 2018

Our Year 12 Business Studies students organised a fundraising event in April to cover the costs for a trip to Thorpe Park, which incorporates a Business themed talk with the Park's experienced team. This trip will take place on Wednesday 11 July 2018.

Students are to come to school as normal, dressed in casual clothes, for registration at 8.40am. We will leave school by 9.15am to travel to Thorpe Park by mini bus, returning at approximately 5.45pm. Please arrange collection of your child accordingly. Students should bring a packed lunch or money to purchase food at the Park. Please note there is no eating allowed on the mini bus (including chewing gum and no nuts).

In case of emergency, we shall use the first contact details as indicated on your child's 2017/18 Off Site Activity Form (OA4). Please ensure this form has been completed, signed and returned to school, otherwise your child will not be able to attend this event.

Please complete and return the attached permission to Mrs Feetham, Trip Administrator, (trip post box on wall outside Student Services office) by Monday 2 July, in order for us to confirm ticket numbers.

If you have any questions or queries relating to this trip, please do not hesitate to contact me via the main office on 01628 629415 or by email to enquiries@coxgreen.com.

Yours sincerely

Ms L Friend
Teacher of Business Studies

Please note:

- *Places on all trips are subject to the school Behaviour Policy. Any student who receives an internal or fixed term external exclusion will have their place withdrawn from the trip and no refund will be made unless the place can be re-sold. In addition, if the school assesses that the attendance on a trip is a Health and Safety risk to the student or to others, a place will not be allocated to that student or a place will be withdrawn and there will be no refund made unless the place can be re-sold.*
- *Should your child be unable to attend a trip due to medical reasons, we will require a Medical Certificate to apply for an insurance claim.*
- *If the trip is cancelled due to uncontrollable circumstances i.e. weather, Foreign/Home Office guidance, the refunding of costs will be subject to insurance cover.*
- *Payments are to be made by the dates specified. Late or non-payment may result in your child's place being withdrawn from the trip. If you choose to withdraw your child for reasons not stated above, any costs attributed to date, must still be made.*
- *This is an optional trip and is not essential to the curriculum or completion of the syllabus being studied.*

PERMISSION SLIP

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Student Name: _____ Form: _____

- I would like my child to attend the Year 12 Business Studies Trip to Thorpe Park on Wednesday 11 July 2018
- My child's 2017/18 Offsite Activity Form (OA4) has been returned to school and is up to date
- I will collect my child accordingly at 5.45pm (approx.)

Please return this permission slip to Mrs Feetham, Trip Administrator, by Monday 2 July 2018.
(trip post box on wall outside Student Services office)

Failure to return this permission slip, will result in your child not being able to attend this event.

Signed (Parent/Carer): _____ Date: _____

Print Name: _____