



14 September 2017

Dear Parent/Carer

Year 8 STEM Lectures Trip to Paris - Monday 5 - Wednesday 7 February 2018

We are pleased to offer our Year 8 students the opportunity to attend a STEM inspired trip to Paris in February 2018. The trip will include lectures and seminars to stimulate and extend students interest and enjoyment of the more abstract elements of Mathematics and Science; linking the higher GCSE curriculum to real life, practical examples of use of calculus and algebra and forces and moments.

The programme includes two 40 minute seminars and one 60 minute workshop spread over the 3 days, exploring the use of Science, Mathematics and Technology in the development and running of theme parks. Time will be built in, around the seminars and workshops, to complete a workbook whilst enjoying the use of facilities of the two Disney parks.

The total cost of this trip is £340, which includes the students' transport (coach and ferry), accommodation and entry to the parks. Food will be provided on a half board basis, which includes breakfast and evening meal. Students will require additional funds to purchase lunch and drinks during the day. We will be departing from school early on the Monday morning and returning to school on the Wednesday evening. Students are expected to attend school the following day.

There are **40 places** available on this trip and they will be allocated on a first come first served basis (**via payment of deposit via sQuid**), with class behaviour taken into consideration. If you would like your child to go on this trip, there is a **non-refundable deposit of £100** to be paid using our on-line e-payment system, with your existing sQuid account through the new sQuid portal (<https://portal.squidcard.com/>). Please see 'sQuid Payments' guide sheet attached to this letter, as a reminder. You will be able to do this from **6pm on Sunday 1 October 2017** (closing date is 10pm on Wednesday 4 October 2017). Please return the attached permission slip to the Finance Office (by Thursday 5 October 2017), once the deposit payment is made.

All students attending this trip must be on the school roll at the time of the trip and will require a valid passport and EHIC (European Health Insurance Card) to travel.

For your information, the remaining payment dates are listed below. Please note that all payments can be made at any time but each one **MUST** be paid by the date stated.

Payment required	Payment must be made by
£100 deposit (non-refundable)	1 October 2017
£120	1 November 2017
£120	1 December 2017

Please note that due to the nature of this trip, we are unable to refund the cost of the trip, if your child is unable to go.

If you would like any further information about this particular trip, please do not hesitate to contact either myself or Mrs Feetham, Trip Administrator, via the main office on 01628 629415, or by email to enquiries@coxgreen.com.

Yours sincerely

L. J. Winchcombe

Ms L Winchcombe
Deputy Learning Leader: Science / Trip Leader

Please note:

- *Places on all trips are subject to the school Behaviour Policy. Any student who receives an internal or fixed term external exclusion will have their place withdrawn from the trip and no refund will be made unless the place can be re-sold. In addition, if the school assesses that the attendance on a trip is a Health and Safety risk to the student or to others, a place will not be allocated to that student or a place will be withdrawn and there will be no refund made unless the place can be re-sold.*
- *Should your child be unable to attend a trip due to medical reasons, we will require a Medical Certificate to apply for an insurance claim.*
- *If the trip is cancelled due to uncontrollable circumstances i.e. weather, Foreign/Home Office guidance, the refunding of costs will be subject to insurance cover.*
- *If your child is, or has ever been in receipt of free school meals, then you may be eligible for assistance with the costs of this trip, from the school's Pupil Premium funding. To make a request for assistance please contact the Finance Office via email: finance@coxgreen.com or in writing to the school; including your child's name and form, stating that they are, or have been in receipt of free school meals. The Pupil Premium funding is to be used for educational purposes only.*
- *Please note that Pupil Premium support for this trip is limited to 10% of the total cost of the trip and all requests should be made by 12 noon on Wednesday 27 September 2017.*
- *This is an optional trip and is not essential to the curriculum or completion of the syllabus being studied.*

PERMISSION SLIP

Year 8 STEM Lectures Trip to Paris

Monday 5 - Wednesday 7 February 2018

Student Name: _____

Form: _____

- I confirm I have paid £100 (non-refundable) deposit via my sQuid account
- My child has a valid passport and EHIC (European Health Insurance Card) to be able to travel on these dates.
- My child's 2017/18 OA4 form is up to date and returned to school

**Please return your permission slip to the Finance Office by Thursday 5 October 2017.
Failure to return this permission slip, will result in your child not being able to attend this trip.**

Signed (Parent/Carer): _____

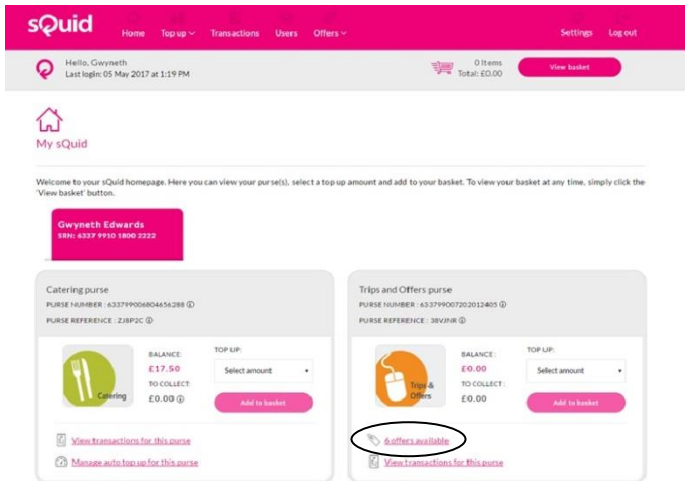
Date: _____

Print Name: _____

sQuid Payments

Dear Parents - Please could you make sure that you use the correct sQuid website for payments.

<https://portal.squidcard.com/LoginPortal/> - If you use the old login, no offers will be shown.



To top up lunch money please click on 'Select amount' in the catering purse on the left hand side.

To pay for other offers please click on the 'offers available' link within the trip purse on the right hand side.

If you have paid the deposit for a trip and want to find the option for paying by instalments,

log on and :-

Select the appropriate child's account;

Select 'Offers' in the top pink bar (it may not show until you have clicked on the 'Trips and Offers' purse – it seems to vary from browser to browser);

Select 'Part Paid offers' and any instalments will show and can be added to the basket and checked out as usual.

