



15 September 2017

Dear Parents/Carers

Post 16 Team Building Trip to Bournemouth – Friday 29 September 2017

On Friday 29 September, all students at Cox Green School will be involved in a range of team building activities. This year, the Post 16 team have decided that this provides the perfect opportunity to do something off site, before the winter sets in.

To keep the cost of this trip as low as possible we have arranged to visit Bournemouth, allowing the students to socialise together, and play a range of beach based games along with the staff. Last year this trip went really well and I am personally looking forward to seeing what competitions are created by our current Year 13s. Lunch will be at Harry Ramsden's famous fish and chips restaurant, and we will leave the beach at around 3pm.

We will leave Cox Green School at 8.45am and travel to Bournemouth by coach, and arrive back to school at approximately 4.45pm, dependent on traffic. Please arrange collection of your child accordingly and as a reminder, students will not be able to disembark prior to returning to school. Although it is near the end of the British Summer, we are hoping that the weather will be lovely. Students will need to bring a coat and wear warm clothes as the temperature may be slightly low. If the weather does become an issue we will adapt the plan in place and inform students, parents and staff as necessary.

The total cost of this trip is £20 per student, which includes travel and lunch (fish/sausage and chips and drink). We request that you please make payment using our on-line e-payment system, with your child's sQuid account through the sQuid portal (<https://portal.squidcard.com/>), and you will be able to do this from today (closing date Friday 22 September). Please see 'sQuid Payments' guide sheet attached to this letter, as a reminder. Please return the attached permission slip to the Finance Office by Monday 25 September 2017, once payment has been made.

We will be using emergency contact details supplied on your child's 2017/18 OA4 Form (Off-Site Activities Form). Please ensure this has been completed and returned to school otherwise your child will not be allowed on this trip.

All students are expected to attend and we hope they are going to make the most of the opportunity to enjoy the British seaside together. However, in the event that your child does not wish to come on this trip, we have put plans in place for students to participate in the activities being completed by lower school, as all students are expected to attend school on this day. Should the cost be an issue for you please contact Ms Kiely who may be able to provide some financial support (l.kiely@coxgreen.com).

If in the meantime you have any queries, please do not hesitate to contact me.

Yours sincerely

Ms Kiely
Learning Leader RS and Achievement Leader KS5

Please note:

- Places on all trips are subject to the school Behaviour Policy. Any student who receives an internal or fixed term external exclusion will have their place withdrawn from the trip and no refund will be made unless the place can be re-sold. In addition, if the school assesses that the attendance on a trip is a Health and Safety risk to the student or to others, a place will not be allocated to that student or a place will be withdrawn and there will be no refund made unless the place can be re-sold.
- Should your child be unable to attend a trip due to medical reasons, we will require a Medical Certificate to apply for an insurance claim.
- If the trip is cancelled due to uncontrollable circumstances i.e. weather, Foreign/Home Office guidance, the refunding of costs will be subject to insurance cover.

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REPLY SLIP

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Student Name: _____ Registration Group: _____

- I confirm I have paid £20 via my child's sQuid account
- My child's 2017/18 OA4 Form (Off Site Activity form) is complete and returned to school

Lunch selection (please tick ONE)

- Fish and chips or Sausage and chips

Please advise of any special dietary requirements: _____

Please return your permission slip to the Finance Office by Monday 25 September 2017.

Failure to return this permission slip, will result in your child not being able to attend this trip.

Signed (Parent/Carer): _____

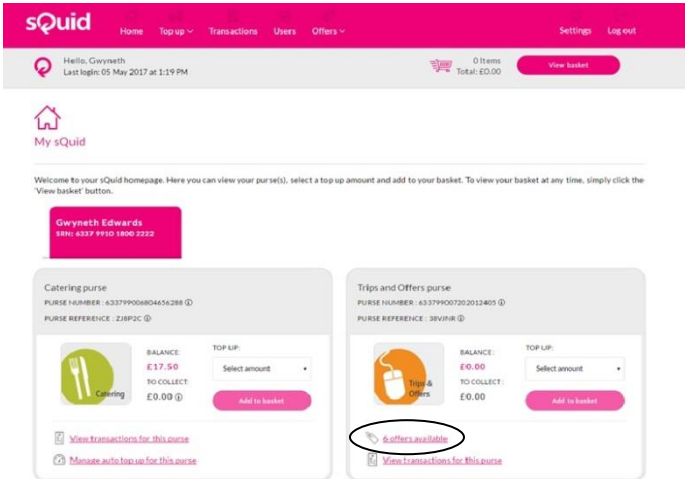
Date: _____

Print Name: _____

sQuid Payments

Dear Parents - Please could you make sure that you use the correct sQuid website for payments.

<https://portal.squidcard.com/LoginPortal/> - If you use the old login, no offers will be shown.



To top up lunch money please click on 'Select amount' in the catering purse on the left hand side.

To pay for other offers please click on the 'offers available' link within the trip purse on the right hand side.

If you have paid the deposit for a trip and want to find the option for paying by instalments, log on and :-

Select the appropriate child's account;

Select 'Offers' in the top pink bar (it may not show until you have clicked on the 'Trips and Offers' purse – it seems to vary from browser to browser);

Select 'Part Paid offers' and any instalments will show and can be added to the basket and checked out as usual.

