



24 May 2019

Dear Parent/Carer,

RE: Year 11 Leavers Afternoon

We are delighted to invite you to the Year 11 Leavers Afternoon on **Wednesday 3rd July 2019** in the school Theatre. The aim of this afternoon is to celebrate the fantastic achievements of our Year 11's and wish them well on their journey into the future.

On this day, students are required to sign in by the Theatre between 11.45am to 12.00am where they will attend a short briefing regarding the format of the afternoon. A group photo will be taken on the Quad, followed by the collection of their Prom tickets, and the return of any books. The presentations will commence at 1pm. We anticipate the afternoon will end at approximately 2.45pm. Please note that the dress code for students is full school uniform. Unfortunately any student not in correct dress will not be permitted to attend the presentation.

We do hope that you are able to attend this enjoyable event and we look forward to seeing you.

Please respond to the text that was sent to you with the link to this letter stating if your child will be attending and how many guests will be joining them (maximum of two) by the 14th June.

If you are unable to attend this afternoon, certificates can be collected from the 5th July from the main school reception.

Please do not hesitate to contact us should you have any further queries.

Yours sincerely

M. Foster

Mr M Foster
Achievement Leader – KS4