



13 September, 2018

Dear Parent/Carer,

**Year 12 information evening, Safe Drive Stay Alive session, driving lessons, getting to school and date for your diary**

I am writing to inform you about forthcoming events concerning Year 12 students and a few procedural reminders.

Firstly, I would like to invite you to the Year 12 Parent Information Evening on **Thursday 27<sup>th</sup> September at 7.30 – 8.30pm** in the Theatre. This is an important meeting where we will outline our vision and aims for the future. Our aim is to provide parents with additional guidance in how they can support their child to achieve their best. The meeting will also provide an opportunity for you to meet myself and the Sixth Form Academic Mentoring team including; Ms Lisa Kiely (Achievement Leader for KS5), Mr Ashley Smith (Director of Sports Academy), Ms Katie Thompson (Deputy KS5 Achievement Leader), Mrs Carole Luurtsema (Sixth Form Mentor), Mrs Sara McKay (Information, Advice and Guidance Officer). Ms Cathrin Thomas (Associate Headteacher) will also be present. We would be very grateful if you could confirm your attendance at this event by replying to the text message which will be sent out next week.

**Students are not required to attend this parent information evening.**

The second event we will be inviting students to attend is the Safe Drive Stay Alive Performance at the Wycombe Swan Theatre, **on Thursday 15<sup>th</sup> November**. We are intending to take all our Year 12 students for the morning to watch a stage production as part of the Safe Drive Stay Alive campaign. This activity is free to students, as it is subsidised by Thames Valley Police and the school.

If your child is taking driving lessons we ask that these are planned for after or before school hours. If any student wishes to drive or ride a moped to school and park on site they must apply for a car park permit from the Sixth Form office and adhere to the schools policy. This may be withdrawn if there are reports of irresponsible use. Please note that students are **not** allowed to transport other student's offsite during the day and they do not have permission to use their car during the school day. We would like to remind all parents that school starts at 8.35am for all students.

Furthermore, if any student has an appointment during the day (medical or other), they must seek permission for this in advance from their Academic Mentor, all planned absences must be confirmed in writing by parents.

Finally, a future date for your diary: **KS5 Parents' Evening** will be held on **Thursday 8 November** from 4:30pm onwards. Further information will follow about this.

Thank you for your continued support, and I look forward to meeting you next week.

Yours sincerely

Ms Lisa Kiely