



1 October 2019

Dear Parent/Carer

Year 8 – New Scientist Live – Friday 11 October 2019

We have arranged a fantastic opportunity to take our Year 8 Science students to the New Scientist Live festival, at the ExCeL London, on Friday 11 October 2019. With over 150 exhibits and features on the show floor, the festival aims to have students mind-blown by discovering science secrets that have changed our world. From the latest technologies, innovations and discoveries, this is an opportunity for students to take part in workshops and attend insightful talks from pioneering and inspirational speakers. We strongly recommend attendance to this event for students' that are considering future career choices in Science.

The cost of this trip is £32 and covers entrance fees and train costs. There are **20** places available, and we request payment for this is to be made via our on-line e-payment system, through your child's existing sQuid account, and this will be available from **6pm on Friday 4 October 2019** (closing; 10pm on Sunday 6 October 2019). Please note that due to the nature of this trip, we are unable to refund the cost, if your child is unable to go.

We will travel to London by train and tube from Maidenhead train station, and are planning to take the Maidenhead to London Paddington train leaving at 09:41. We expect to return to Maidenhead train station at 16:30. Please arrange collection of your child accordingly. Students are to wear full Cox Green School uniform on this trip and bring their own lunch with them or bring money to purchase food during the day. As a reminder and in line with school policy, mobile phones are not permitted on this or any other school trip.

Should the school need to contact you in an emergency, we will use contact details supplied on your most recent OA4 Form (off-site activity form). If there are any changes to the details on this form, including any medical or dietary requirements, it is the parent/carers responsibility to inform the school.

Should you be unsuccessful in securing a place for your child and would like to be added to the reserve list, please email enquiries@coxgreen.com, for the attention of the Trip Administrator, requesting this.

If you would like any further information about this particular trip, please do not hesitate to contact me via the main office on 01628 629415, or by email to enquiries@coxgreen.com

Yours sincerely

Mrs Steele
Teacher of Science

Please note:

- *Places on all trips are subject to the school Behaviour Policy. Any student who receives an internal or fixed term external exclusion will have their place withdrawn from the trip and no refund will be made unless the place can be re-sold. In addition, if the school assesses that the attendance on a trip is a Health and Safety risk to the student or to others, a place will not be allocated to that student or a place will be withdrawn and there will be no refund made unless the place can be re-sold.*

- *Should your child be unable to attend a trip due to medical reasons, we will require a Medical Certificate to apply for an insurance claim.*
- *If the trip is cancelled due to uncontrollable circumstances i.e. weather, Foreign/Home Office guidance, the refunding of costs will be subject to insurance cover.*
- *If your child is, or has ever been in receipt of free school meals, then you may be eligible for assistance with the costs of this trip, from the school's Pupil Premium funding. To make a request for assistance please contact the Finance Office via email: finance@coxgreen.com or in writing to the school; including your child's name and form, stating that they are, or have been in receipt of free school meals. The Pupil Premium funding is to be used for educational purposes only.*
- *Please note that Pupil Premium support for this trip is limited to 10% of the total cost of the trip and all requests should be made by 12 noon on Friday 4 October 2019.*
- *Should the school need to contact you in an emergency, we will use contact details supplied on your most recent OA4 Form (off-site activity form). If there are any changes to the details on this form, including any medical or dietary requirements, it is the parent/carer responsibility to inform the school.*
- *This is an optional trip and is not essential to the curriculum or completion of the syllabus being studied.*