



16 December 2020

Dear Parent/Carer

**Year 11 Parents' Evening – Thursday 14 January 2021**

The second Year 11 Parents' Evening of the year will take place on the evening of Thursday 14 January 2021 from 4.00pm to 7.00pm. This event will enable students and their parents/carers the opportunity to speak to each of their subject teachers to discuss their current progress and next steps in their academic journey.

Due to the restrictions currently in place, the format of the evening will be different to previous Parents' Evenings. Rather than coming in to school to meet with teachers all appointments will be conducted over the telephone. Each appointment will be kept to a strict 5-minute limit to ensure that everybody has the opportunity to speak to their respective teachers.

You can also make an appointment to speak to the school's career adviser, Mrs Hannah Thompson, if this is something that you feel would be beneficial at this time.

The booking of appointments will be conducted through EduLink One.

- Please book a single 5-minute appointment with each subject teacher
- EduLink One will be open for appointment bookings from 4.00pm on Wednesday 6 January 2021 and will close at 4.00pm on Tuesday 12 January 2021
- Teachers will call the priority 1 number held on our database. In the event the phone is not answered a message will be left on voicemail and a follow up email sent.

Please do take this opportunity to meet the subject teachers as the role of the parent/carer over the coming months will be a critical reason for the success of your son/daughter.

We look forward to speaking to you on the 14 January.

Yours sincerely

Mr Andrew Shields  
Assistant Head